

Community Preservation Committee

Meeting Minutes - May 23, 2007

Attendee: Peg Brown, Doug Moore, Jane Audrey-Neuhauser, Ann Walker, Lou Ann Cutaia

Meeting was called to order at 7:10 p.m.

General Discussion:

- Discussion of the Community Preservation Plan. The "go to print" deadline is at the end of the week. It was decided that 75 copies would be made since all of the town's committees will need a copy.
- Discussion on the total amount of money the CPC will have for FY08. That total is documented in the A4 document. Need to understand when the amount becomes final and how/when the forms are submitted.
- Discussion on creating a master calendar for the Committee which will include deadlines (and person responsible) for all CPC requirements -- i.e State filing deadlines, application deadlines, Town meetings articles, etc.
- Discussion of Town Meeting article. The CPC article was approved at the Annual Town Meeting. It was noted that the percentages were not the 10% minimum for each category. This was due to the bottom line being reduced to exclude the state match. The final numbers will be calculated for the October (special) town meeting.
- Discussion of CPC members and their terms on the committee. Some members have terms which expire at the end of June. Also, we need a replacement for the Planning Board member. Note: at our first meeting in July, the CPC will have elections for FY08 officers.
- Notification of email account for the CPC. Our email account is working - address is: CPA@TownofMaynard.net. Website training is being made available at the end of the week.

- Review of the minutes from the May 9, 2007 meeting. Two changes were noted. Motion to approve amended minutes was made, seconded and approved.

- Planning of Public Hearing. The legal notice is being arranged by Dave Hull (who has not indicated a problem but is not in attendance at this meeting to confirm). Legal notice is required even though the meeting is informational and even though it was advertised at Town Meeting. Peg will invite all town boards to the Public hearing. As Dave Hull is the Chair, he should introduce the Committee. The Press release will be drafted by Jane -- Peg will send. Lou Ann to create sign-in sheets and copies of the agenda. Note that there will be administrative costs associated with the Public Hearing so we need to finalize the process to get our bills paid.

Proposed agenda for Public hearing:

1. Introduction of CPC members and town officials
2. PowerPoint presentation
3. Q&A
4. Comments

Note: The Community Preservation Plan will **not** be distributed at the Public Hearing. It will be provided to prospective applicants only; it will be available on the Web.

Meeting was adjourned at 8:40 p.m.